

Minutes
Board of Supervisors
Regular Meeting
May 17, 2016

Members Present: Johnny Woodward, Chairman At-Large
David Wiatrowski, District 2
Mark Stroupe, District 3
Larry Foltz, District 4
Dorothy Pendley, District 5

Absent: D. Keith Guzy, District 1

Staff Present: Amity Moler, County Administrator
Regina Miller, Assistant to the County Administrator
Nathan Miller, County Attorney

Call to Order:

Chairman Johnny Woodward called to order the regular meeting of the Page County Board of Supervisors on May 17, 2016, at 7:00 p.m., at the Shenandoah Elementary School located at 529 Fourth Street, Shenandoah, VA 22849. The Call to Order was followed by the *Pledge of Allegiance* and the Invocation given by Reverend Carter Dean.

Adoption of the Agenda:

Motion: Supervisor Stroupe moved to adopt the agenda. Supervisor Foltz seconded and the motion carried by a vote of 5-0. Aye: Woodward, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None. Absent: Guzy.

Public Comments on Agenda Items:

There were no speakers during Public Comments on Agenda Items.

Action Matters:

EMS Week Proclamation:

Chairman Woodward read the EMS Week Proclamation as follows:

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#2016-05
EMS WEEK PROCLAMATION
To Designate the Week of May 15-21, 2016
As
Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, emergency medical dispatchers, police officers, paramedics, firefighters, educators, administrators and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesavings skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.

NOW, THEREFORE, the Page County Board of Supervisors in recognition of this event does hereby proclaim the week of May 15-21, 2016 as EMERGENCY MEDICAL SERVICES WEEK, with the theme, EMS Strong: Called to Care. We encourage the community to observe this week with appropriate programs, ceremonies and activities.

This Proclamation was adopted by the Page County Board of Supervisor this 17th day of May, 2016.

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Chairman Woodward read the names of EMS employees in the county.

Motion: Supervisor Wiatrowski moved to adopt the EMS Proclamation Week for May 15-21, 2016. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Wiatrowski, Stroupe, Foltz, Pendley, Woodward. Nay: None. Absent: Guzy.

Resolution with Intent to Reimburse:

EXHIBIT A

Mrs. Moler presented the Board with a Resolution with intent to borrow the \$3,000,000 for the cell construction and liner project at the Battle Creek Landfill. She added this Resolution needed to be adopted in order to publicly announce the County's intent to borrow.

Motion: Supervisor Foltz moved to adopt the Resolution, as presented. Supervisor Pendley seconded and the motion carried by a vote of 5-0. Aye: Stroupe, Foltz, Pendley, Woodward, Wiatrowski. Nay: None. Absent: Guzy.

Budget Changes:

Ben Blevins, Budget Officer, explained the three budget changes for the month of May.

Appropriations Approved:

Department	Description	Revenue Source	Expenditure	Amount
Page County Sheriff's Office	additional funding	Federal Government	Page County Sheriff's Office	\$16,024
Page County School Board	additional funding	Non-Profit	Page County School Board	\$1,945
Page County School Board	additional funding	Local Government	Page County School Board	\$16,600
Total				\$34,629

Transfers Approved:

Department	Description	Transfer From	Transfer to	Amount
Page County School Board	Overuse of funds	Instruction Operations & Maintenance	Transportation Other Uses of funds	\$244,634
Total				\$244,634

Motion: Supervisor Pendley moved to approve the 2014 Attorney General Federal Asset Forfeiture Grant, Chesapeake Bay Trust Grant, and Page County Schools Health Insurance Premiums form Retirees funding requests by appropriating the amount of \$34,629. Supervisor Foltz seconded and the motion carried by a vote of 5-0. Aye: Foltz, Pendley, Woodward, Wiatrowski, Stroupe. Nay: None. Absent: Guzy.

Motion: Supervisor Pendley moved to approve the transfer in the amount of \$244,634 to the categories specified in the Page County School Boards resolution. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Pendley, Woodward, Wiatrowski, Stroupe, Foltz. Nay: None. Absent: Guzy.

Consent Agenda:

Motion: Supervisor Pendley moved to approve the Consent Agenda as follows:

- Financial reports for the period of April 1-30, 2016;
- Accounts payable checks, payroll checks, payroll direct deposits, and payroll tax related electronic fund transfers totaling \$1,632,774.41 for the month of April 2016;
- Minutes of April 5, 2016, April 7, 2016, April 19, 2016, and April 21, 2016;
- Eleven coyote claims totaling \$550.

Supervisor Foltz seconded and the motion carried by a vote of 5-0. Aye: Woodward, Wiatrowski, Stroupe, Foltz, Pendley. Nay: None. Absent: Guzy.

Old Business:

ECC Personnel Request:

Sheriff Chad Cabbage said he is requesting that \$85,000 be moved from the part time salary line, in the ECC budget, to the departmental salary line for two new full time employees. This request requires no additional funding from the County. He noted that the full time personnel accrue eight hours of compensatory time every two weeks. The availability of full time communications staff to utilize the leave hours that they accrue has been significantly hampered by the ability to find qualified part-time staff to cover the assigned shifts. During the first quarter of his administration, they have evaluated the effectiveness of utilizing part time staff and have determined that relying on part time staff is directly affecting their ability to provide an effective communications center. While supporting his employees and their leave requests, the issue is caused, in part, that the ECC part time staff is comprised largely of certified communications officers who have full time employment at other law enforcement agencies. These part time employees work similar, if not identical, schedules as is assigned to his ECC staff, which unfortunately makes them unavailable for half of his staff. He said that he is currently at a place where his staff continues to accrue vacation and compensatory time during each pay period, without any opportunity or availability to expend any of the balances. If action is not taken to address the issue, the County will be required to compensate the staff. By adding the additional full time positions, they will have the availability to manage leave requests and still maintain a minimum staffing level within the communications center. He noted that he understands that any costs in addition to the requested amount will have to be reduced from the balance of the part time salary line and that their reliance on the part time staff will have to be adjusted to stay within compliance of the adjusted budget lines.

Motion: Supervisor Wiatrowski moved to approve two full time ECC personnel as requested by the Sheriff. Supervisor Stroupe seconded and the motion carried by a vote of 5-0. Aye: Wiatrowski, Stroupe, Foltz, Pendley, Woodward. Nay: None. Absent: Guzy.

New Business:

Meeting Invitation to Legislators:

Supervisor Wiatrowski asked if the Board could invite Delegate Todd Gilbert or Senator Mark Obenshain to an upcoming Board meeting to discuss the possibility of a cigarette tax as a source of revenue for the County. The Board was in agreement to extend an invitation and putting on them on an agenda that will work for their schedules.

Open Public Comments:

Mike Uram commended everyone that attended the ribbon cutting for the new business, Tactical Walls, in Shenandoah. He also thanked the School Board for being part of the Chesapeake Bay Trust and educating the students.

Administrator's Report

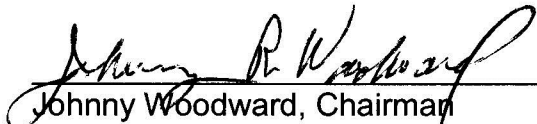
Mrs. Moler said the custodian interviews were scheduled to be held later in the week. Tax bill have been mailed, and even though an increase in the tax rate was advertised and adopted the citizens are now realizing it on their tax bill. Lastly, she indicated that if citizens wish to appeal their reassessment with the Board of Equalization, they must make an appointment by July 1, 2016.

Supervisor Time:

All Board members thanked everyone for attending the meeting.

Adjourn: 7:59 p.m.

With no further business, Chairman Woodward adjourned the meeting.



Johnny Woodward, Chairman



Amity Moler, County Administrator

#2016-06

**RESOLUTION OF THE BOARD OF SUPERVISORS OF PAGE COUNTY,
VIRGINIA, AUTHORIZING TO PROCEED WITH APPLICATION TO,
AND COORDINATION WITH, VML/VACO FINANCE FOR THE
ISSUANCE OF CERTAIN INDEBTEDNESS, AND THE OFFICIAL
INTENT THEREWITH**

WHEREAS, the Board of Supervisors (the “Board”) of Page County, Virginia (the “County”) intends to finance certain capital infrastructure projects of the County including design, expansion, and construction, for a new solid waste disposal cell at the Battle Creek Landfill of the County and related site work and equipping, all together with administrative and financing costs and all for use by Page County in furtherance of its governmental purposes (collectively, the “Project”);

WHEREAS, the County seeks to issue indebtedness to finance costs of all or a portion of the Project (including, if necessary or desirable, capitalized interest to the extent permitted by federal and state law), through one or more bonds, on a tax-exempt or taxable basis as deemed necessary or in the best interests of thereof, in an amount to be determined to accomplish such funding but nevertheless in an amount not to exceed \$3,000,000; and

WHEREAS, the County has previously received advice and analysis by the Virginia Local Government Finance Corporation, a Virginia nonstock, nonprofit corporation, (serving as Program Administrator for VML/VACo Finance) indicating its ability and interest to assist with the financing;

**BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PAGE COUNTY,
VIRGINIA:**

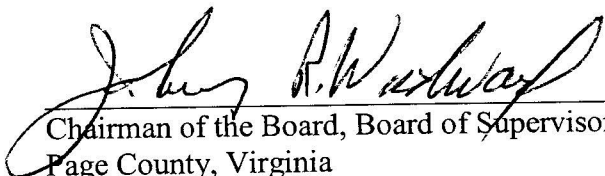
- 1. Application for Issuance of Bond.** The Board of Supervisors (the “Board”) hereby authorizes and directs the County staff to submit an application for the assistance of VML/VACo Finance in order to complete the issuance and sale of one or more bonds to fund all or a portion of the Project as set forth in the recitals above.
- 2. Authorization of Solicitation of Bond Purchase.** The Board hereby authorizes VML/VACo Finance, after its review of the application and in coordination with the County Administrator, to develop financing options, including soliciting competitive bids for the financing. In preparation of the solicitation, the Board authorizes and approves the County Administrator to work with Spotts Fain PC, as bond counsel. The County will need to set a date for final approval and authorization of any sale of such bond or bonds.
- 3. Non-binding Solicitation.** The Board understands that the solicitation is non-binding and that the County will have final approval prior to the issuance of any such bond or bonds, but the Board expresses its intent to utilize the services of the VML/VACo Finance program to complete the financing.
- 4. Official Intent.** To the extent necessary, this Resolution shall constitute a declaration of intent under Treas. Reg. §1.150-2 (the “Reimbursement Regulations”) promulgated under the Internal Revenue Code of 1986, as amended, for the Project, and each of the County

Administrator and the Chairman of the Board, acting singly, is hereby authorized to take any additional action with respect to this declaration of official intent to assure compliance with the Reimbursement Regulations.

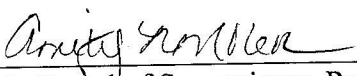
5. Other Actions. All other actions of officials of the County in conformity with the purposes and intent of this Resolution are ratified, approved and confirmed. The officials of the County are authorized and directed to execute and deliver on behalf of the County such application and other information, documents or certificates necessary or appropriate to carry out the transactions authorized by this Resolution, and all of the foregoing, previously done or performed by such officers of the County, are in all respects approved, ratified and confirmed.

6. Effective Date. This Resolution shall take effect immediately.

Adopted: May 17, 2016.


Chairman of the Board, Board of Supervisors
Page County, Virginia

ATTEST:


Clerk, Board of Supervisors, Page County, Virginia

CERTIFICATE

The undersigned Clerk (the "Clerk") of the Board of Supervisors of Page County, Virginia (the "Board"), hereby certifies that:

1. A meeting of the Board was duly called and held on May 17, 2016 (the "Meeting").
- 2 Attached hereto is a true, correct and complete copy of a resolution (the "Resolution") of the Board entitled "Resolution of the Board of Supervisors of Page County, Virginia, Authorizing to Proceed with Application to, and Coordination with, VML/VACo Finance for the Issuance of Certain Indebtedness, and the Official Intent Therewith," as recorded in full in the minutes of the Meeting and duly adopted by a majority of the members of the Board present and voting during the Meeting.
3. A summary of the members of the Board present or absent at the Meeting, and the recorded vote with respect to the Resolution, is set forth below:

Member Name	Voting				
	Present	Absent	Yes	No	Abstaining
Johnny Woodward, Chairman	✓		✓		
D Keith Guzy, Jr.		✓			
David Wiatrowski	✓		✓		
Mark Stroupe	✓		✓		
Larry Foltz	✓		✓		
Dorothy F. Pendley	✓		✓		

4. The Resolution has not been repealed, revoked, rescinded or amended, and is in full force and effect on the date hereof.

WITNESS my signature and the seal of Page County, Virginia, dated May 17, 2016.

Amity Tomber
Clerk, Board of Supervisors, Page County, Virginia

(SEAL)